

# Telework Equipment Cheat Sheet for Employees during COVID Emergency

Updated 3/25/2020

	Telework Equipment Options											
	Personal Owned Equipment (POE)							Government Furnished Equipment (GFE)				
Capability Needed	Desktop or Laptop	Dual Screen	Tablet	Webcam	Headset	PIV Reader	Cell Phone	**Laptop or Tablet	Dual Screen	Webcam	Headset	Cell Phone
Patient Care: *VVC and Phone	Please refer to following documents: <ul style="list-style-type: none"> <li><a href="#">Office of Connected Care: Alternate Equipment Configuration</a></li> <li><a href="#">Appendix D of the March 11, 2020 COVID-19 Memo</a></li> </ul>							Please refer to following documents: <ul style="list-style-type: none"> <li><a href="#">Office of Connected Care: Alternate Equipment Configuration</a></li> <li><a href="#">Appendix D of the March 11, 2020 COVID-19 Memo</a></li> </ul>				
Patient Care: Phone Only	✓	OPT	OPT	OPT	✓	✓	✓	✓	OPT	OPT	✓	✓
Administrative	✓	OPT	Not Needed	OPT	✓	✓	✓	✓	OPT	OPT	OPT	✓

\* Please refer to the following site to assist veterans with VVC setup options: <https://mobile.va.gov/app/va-video-connect>. Quick guides located on the [Training Materials](#) tab.

	Remote Access, Software and Application Requirements							
	Personal Owned Equipment (POE)				Government Furnished Equipment (GFE)			
Capability Needed	*Remote Access Type any Device	Software/Apps	Personal Email	Cell Phone Masking Options	*Remote Access Type Laptop or Desktop	*Remote Access Type Smart Phone or Tablet	Software/Apps	
Patient Care: VVC and Phone	CAG	If using iPad or iPhone Device Install: <a href="#">VVC App from Apple Store</a>  **Non-public facing audio or video - communication during COVID-19	Create a non-VA Email	Dial *67; or install or install Doximity app	RESCUE and CAG	GFE Mobile	*Non-public facing audio or video communication during COVID-19	
Patient Care: Phone Only		Not Needed	Not Needed				Cisco IP Communicator (Call Center Staff may also need Cisco Agent Licenses)	
Administrative		Not Needed	Not Needed	Not Needed			Not Needed	

\*Request remote access via [Remote Access Portal](#); \*\*VHA Clinicians can use video chats, including Apple FaceTime, Facebook Messenger Video Chat, Google Hangouts video, or Skype to provide telehealth but shall notify patient these third party applications may introduce privacy risks, [DUSHOM Memo: Use of Video Communication Technology Under COVID-19, 3 19/2020](#).